

October 10, 2023 – Village Board Meeting Minutes 6:30 pm – Casco Village

Tim made a motion to approve the agenda Dennis 2nd (6:30 pm); Board members present: Dennis Cravillion, Tim Kinnard, Chad Cochart, Dan Andres, Troy Alsteen – President, Tammy Skarban-Clerk

Presentation with Thad & Mark (Financial Consultant/AMKO)

- \$5000 credit for not insulating the walls (already insulated)
- Modified the contract dates due to delivery.
- November 21 will be final payment
- Did hit the September 29th completion date (Sept.27)
- Working through a few final touchups
- General Obligation Promissory Note (Bond) \$224.866
 - Payback will be \$348,349
- 1) Financial Assistance Agreement \$311,974 less 40% = \$124,789.60
- 40% Principal Forgiveness
- 2.145% for 20 years
- Closing November 8, 2023
- 2) Bond Sale – Dept of DNR WO Clean Water Fund Service 2023 General Obligation Bond
 - \$13,754 on 2023 taxes
- 3) Tax Compliance Procedures (tax exempt)
 - Can't pay early unless we get permission from DNR
 - Adopt resolutions (3)
- Tim/Chad made motion to sign Resolution #2023-06 3) Tax Compliance Procedures 6:54
- Chad/Dan made a motion to sign Resolution #2023-07 2) Bond Sale 6:55
- Dennis/Tim made a motion to sign Resolution #2023-08 1) Financial Assist. Agreement 6:56
 - 2 year warranty on work done at sewer plant 7:04 pm

Updates from Bruce

- Siren hasn't been working; battery was low, bought new battery but still doesn't work. Will have to call Sheboygan again to come out.
- Engine 452 motor is missing – will get estimate from MJT for tune up
- Looking for full replacement cost on fire trucks, but company wants to also carry the liability
- Ferric gauge wasn't working
- All sewer lines were flushed on 10/2/23, but there is clear water running down 5th Street
- Application was sent to DNR to continue to spread on Delain field
- New Operator in training for 1 year per DNR requirements or must have certification
- An anonymous donor would like to change the yellow lights on the bridge 7:11 pm
- Bills were approved as presented Tim/Chad made the motion to accept, all approved 7:23 pm
- Minutes were presented, Dan/Chad made a motion to approve all approved motion passed 7:28 pm

Land and Water Update:

- 20 extra samples were taken from Village for extra test
- Conference call on 10/9
- Everybody north of Casco Creek had trace of agricultural waste in well test
 - No Health Concerns
- Nitrates are still high but numbers are trending down
- Testing is being conducted again this week (test pickup Thursday and Friday)
- We will continue to talk to neighboring farms asking them to continue to cooperate in not spreading liquid manure & fertilizer
- 2 wells had a "human hit" in new subdivision (televise lateral immediately)
- Might have to adjust sludge spread
- Lawn care isn't really affecting our wells

- Testing will continue twice a year
- Future land and water meetings will be in the morning in November and December but the January 17th meeting will begin at 5 pm with the well testing information meeting at 6 pm at the Kewaunee County Fairground Expo Hall in Luxemburg; everyone is welcome and encouraged to attend. 7:47 pm

Hwy 54 Project

- No crosswalks will be in the Village when project is completed
- All cement work done (sidewalks) will be paid by the DOT

7:54 pm

Parking Ordinance

- Ordinance currently states “No overnight Parking on any streets” all year. We will be changing the ordinance to “No overnight parking on any Village Streets” November 1 – April 1 from 1 am – 6 am. Motion was made by Tim/Dan to change the ordinance. We will have “Warning” tickets printed and will be given for people on the street. Please use common sense if the weather forecast has snow. Plows come through early; don’t be in their way!

LRIP

- We are eligible for the Local Road Improvement Project \$14,300
- Burke Ave and Hyland Ave south need to be redone.
- We spend \$14k and we get \$14k – 50/50 match

Ambulance

- Our cost for Luxemburg ambulance for 2024 is \$18,376.92 that we need to budget for
- We will be charged an additional \$11,000 in 2025 – new ambulance.

Fiber

- Nsight is looking at a completion date of 12/31/23 for the entire village
- Bug Tussel also came through and if there are still issues, call the County Administrator’s office so they can put together a punch list and have them address the issues

Building Inspector: Brett Guilette doesn’t want to be our zoning administrator any longer but will continue with the building permits as the building inspector.

There is a “utility right away”, an alley way that was created years ago behind the residents on the west side of West Ave. The county said it was done this way for a reason. The residents that live there maintain the right of way just as any other resident does, they want the extra property to be put into their names. The Village will not pay for any legal paperwork to change the land over and doesn’t feel it needs to be changed.

Dan/Tim made a motion to go into closed session 8:41

Tim/Chad made a motion to leave closed session – nothing to report out 9:32 pm

Chad/Dennis made a motion to adjourn all approved 9:35 pm

**** All motions made, and 2nd were approved by all board members unless noted.**

- **Next regular monthly meeting will be Tuesday, November 28 at 6:30 pm – Village Hall**

Tim Alsh
Tim Kynan
Chad Cochran

Dennis Criville

November 2, 2023 – Village Board Meeting Minutes 7 pm – Casco Village

Tim made a motion to approve the agenda Dennis 2nd (7:02 pm); Board members present: Dennis Cravillon, Tim Kinnard, Chad Cochart, Dan Andres, Troy Alsteen – President, Tammy Skarban-Clerk

- 2024 Preliminary budget was presented and gone over.
- Sewer – Principal Forgiveness will be received.
- Bond \$326449.03
- Fiber Optics reimbursement will be \$118,000

- Hwy 54 Project will cost the village \$93,000 for parking lanes due in January 2024

How many lots were sold in the subdivision in 2023?

- Black Diamond purchased 2 already; 2 more in November
- 2 private owners purchased
- \$72,000 was received so far in 2023.

Sewer Plant Operator/Village Employee

- **How much time is being spent weekly for each position?**
- Resumes were received – interviews will be scheduled in January
- Need job description for sewer operator
- Need job description for village duties
- Brandon said he can help us out when Bruce retires

How much sludge is going out with Delain's on their fields? Should we be looking at hiring someone to remove it out of the Village?

LRIP

- Burke Ave and the north side of Hyland Ave. will be done next summer.
- Final budget will be approved at our November board meeting

Tim/ Chad made a motion to adjourn; all approved 8:04 pm

** All motions made, and 2nd were approved by all board members unless noted.

- **Next regular monthly meeting will be Tuesday, November 28 at 6:30 pm – Village Hall**

Troy Alsteen
Tim Kinnard
Chad Cochart
Dennis Cravillon

